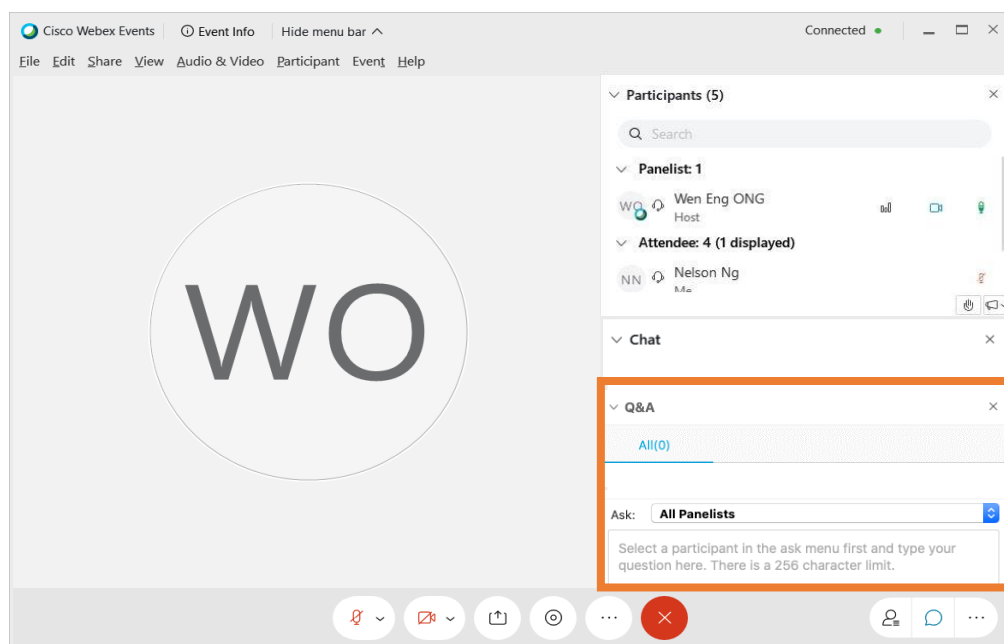


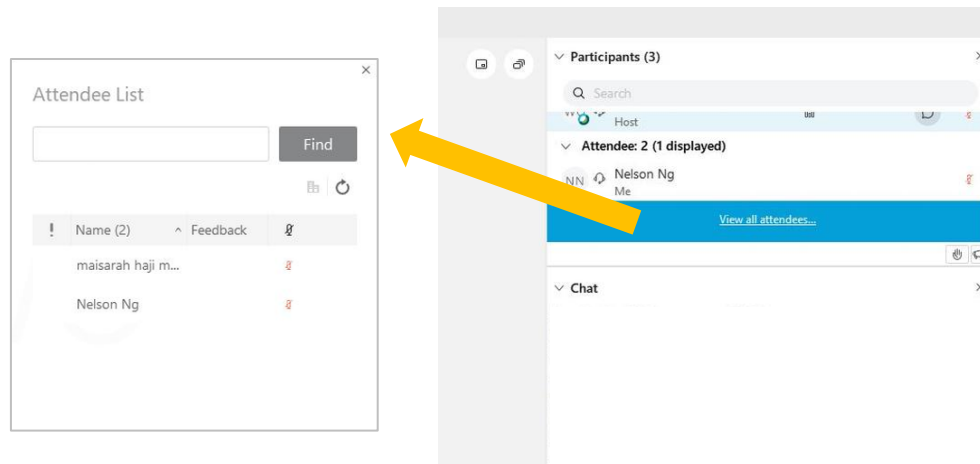
Guidelines for Attendees

To join MathTech 2020 virtual conference as an attendee,

1. Go to MathTech2020 website (<https://mathtech.usm.my/index.php/en/programme/event-registration>), **register** for the session (virtual room) that you would like to attend.
2. Upon approval, you will receive the confirmation email with the details to join the session.
3. You **must** join the session from your email invitation.
4. By default, the attendee's audio is muted, and webcam is disabled.
5. Chat is also not available between the attendees. The participants can only chat with the host and the panelists.
6. If you have a question, please use the **Other (three dots)** button located at the bottom right of your screen to bring out the **Q&A** tab. You can type the question and send to **all panelists**. The Q&A is the only platform on which attendees can view other attendees' question.



7. To view other attendees, you can click the **View all attendees** in the **Participants** panel. A popup window will list all attendees.



8. At the end of the session, the host will enable webcam access by assigning all attendees as panelists. Please turn on your webcam for the virtual group photo. Screenshot will be captured by the host.

Reminder: If you are presenting in a session, please refer to the **Guidelines for Parallel Session Virtual Presenters** for further details.

FAQ

Test Your Speaker and Microphone in Webex Meetings

<https://tinyurl.com/y436zs58>

Troubleshoot Webex Audio Not Working

<https://www.support.com/how-to/troubleshoot-webex-audio-not-working-13306>

Troubleshoot Webex Video Not Working

<https://www.support.com/how-to/troubleshoot-webex-video-not-working-13308>